



**Finance and Administration Committee
Record of Proceeding
October 18, 2021**

The Finance and Administration Committee met on October 18, 2021. Those in attendance included: Chairperson Michael Moore, Ward III; Council Committee Member Barbara McGuinness, Ward I; Council Committee Member Gary Budoor, Ward IV; City Administrator Mike Geisel; and Finance Director Jeannette Kelly. Those also in attendance included: Mayor Bob Nation; Councilmember Mary Monachella, Ward I; Councilmember Mary Ann Mastorakos, Ward II; Councilmember Dan Hurt, Ward III; Information Technology Director Matt Haug; Director of Public Works/City Engineer Jim Eckrich; Director of Planning Justin Wyse; City Clerk Vickie McGownd; and approximately 4 other attendees.

Chairperson Michael Moore called the meeting to order at 5:01 p.m.

[Council Committee Member Aaron Wahl, Ward II, joined the meeting at 5:03 p.m.]

Census – Ward Boundaries

Director of Planning Justin Wyse presented a proposal including further modifications to the ward boundaries originally proposed at the September 28, 2021 meeting of the Finance and Administration Committee, based on 2020 Census population data.

Councilmember McGuinness made a motion, seconded by Councilmember Budoor, to accept the proposal as recommended by Staff. Councilmember Moore made a motion to amend the ward boundaries to move subdivisions south of Kehrs Mill Road from Ward 4 into Ward 3. The motion to amend died due to lack of a second. A voice vote was taken on the original motion with a unanimous affirmative result and the motion was declared passed.

Lifetime Achievement Award

The topic of the Lifetime Achievement Award was generated following a request to honor a specific individual. In August 2021, the Planning and Public Works Committee

directed Staff to create a policy instituting a Lifetime Achievement Award – intended to be the highest honor that the City utilizes to recognize contributions to the community. The proposed Policy No. P-04 (Chesterfield Lifetime Achievement Award) was subsequently forwarded to City Council on October 4, 2021 whereby it was forwarded to the Finance and Administration Committee for review, with assurance to bring the matter back to Council for consideration.

After discussion, the Finance and Administration Committee members considered modifying the recognition policy by changing the recognition from “Lifetime Achievement Award” to “Key to the City” and eliminating the provision of public funding for a permanent park amenity.

Councilmember McGuinness made a motion, seconded by Councilmember Moore, to direct the requestor to the City’s existing Living Legacy program as a way to honor the above-referenced individual. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Wahl made a motion, seconded by Councilmember McGuinness, to postpone further discussion and modification of this recognition award policy until the next non-budget Finance and Administration Committee meeting. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Salary Administration Manual – Annual Adjustment

At the October 4, 2021 City Council meeting, Bill No. 3358 (Employee Salary Administration Manual) was forwarded to the Finance and Administration Committee for further assessment and review, with assurance to bring the matter back for Council consideration.

City Administrator Geisel gave a brief informative presentation pertaining to the proposed revision to the Employee Salary Administration Manual, stipulating that in any given year the annual compensation plan adjustment is limited to a value that shall not exceed 75% of the merit pool approved by City Council. He stressed that the merit pool should always exceed the Consumer Price Index (CPI) adjustment in order to maintain a significant increment between existing employees and new hires which would create compression issues if the increment is minimized or non-existent.

Councilmember Moore made a motion, seconded by Councilmember Wahl, to recommend adoption of the proposed revisions to the Employee Salary Administration Manual and return Bill No. 3358 to City Council for second reading. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Adjournment

The meeting was adjourned at 6:14 p.m.

Respectfully submitted:



Jeannette Kelly
Finance Director



Vickie McGownd
City Clerk

APPROVED: 11/8/2021